

MINUTES FOR St. ANDREW'S CONFERENCE MEETING

Date: 11/15/2021

Call to Order/Opening Prayer: Father Greg () Pauline (x) Other () Time: 5:00 pm

Spiritual Reading: Fr. Greg () Margaret (x) Other ()

Minutes of Previous Meeting: (x) Read/Approved; Approved with Changes () Ann L. made a motion to approve the minutes. Martha seconded. Motion passed.

Attendance: Total Active Members (35); LOA (1) Present (22) Absent (11) Excused (1) Quorum (17)

<u>MEMBERS</u>		<u>MEMBERS</u>		<u>MEMBERS</u>		<u>Associate Member</u>	
Al	x	Hilary	x	Michael C	x	Maria	A
Ann F.	A	Ilona	x	Mike F.	A	Barbara	A
Ann L.	x	Janet	A	Norm	x	Ann Felrauth	A
Bryant	Ex	Jerry	x	Pat	x	Michaela	A
Dennis	A	JoAnn	A	Pauline	x		
Diane	A	Jose	x	Sandra	x	Visitors	
Dotti	A	Kathy	x	Scotty	x	Ann Lee	x
Estela	x	Larry	x	Toni	LOA		
Francisca	x	Margaret	x	Yolanda	A	Training	
George	x	Marge	A			Marianne	A
Gini	x	Martha G.	x	Father Greg *	A	Tillie	x
Glenn	A	Mary Ellen	x	Stan *	A		
Gloria	A	Mary	x				

Absent plus 30 days: *Stan and Father Greg - Not included in Quorum

Unfinished Business:

1. Status of Grant Applications

- SVdP received the \$5,000 Legacy Grant.
- The funds will be split \$2,500 for rent and \$2,500 for utilities.
- When using the Legacy Funds there is a \$125.00 limit per household. It can be combined with other funds such as Fernandez or Special Cases.
- When helping friends with utilities, use the Legacy Grant utility funds before using the SVdP utility funds.
- The need must be COVID related, but with the increase in Cost of Living, because of COVID, all needs are considered COVID related.
- The funds must be used by December 31, 2021.
- There are two tracking logs in the back office to show how the Legacy Funds are spent. When using Legacy funds, you must enter all requested information on the logs. Do not neglect this part of the process. Scotty uses the information from the logs for reporting purposes.

2. Turkey Boxes

- We need Vincentians to sign up to be greeters from 8-12 on November 22nd and 23rd when friends are scheduled to pick up turkey boxes.
- Over the next few days, when you are working at the conference, call the families on the 1-3 family members list to see if they still need a turkey box. If they still want a turkey box, fill out the white form that Blanca has at the front desk. Encourage the friend to pick up their box on Tuesday, November 23rd, because a lot of families have already signed up for Monday, November 22nd.
- **The American Girls members volunteered to help with turkey box distribution November 22nd and November 23rd.**

- Acacia B is still working to get turkeys. She will keep us posted on how many she gets.

New Business:

1. Upcoming events:

- The Food Bank received a \$3000 donation from The Ladies of Saint Andrews.
- The Thrift Store Committee will host fellowship night in Kino Hall on December 13th. There is still \$93.00 available to help with the cost of the next fellowship gathering. The committee decides what type of gathering to have such as potluck, ice cream social, etc.
- The Saint Nicholas Fair is Sunday, December 5th after the Masses. Setup will be Saturday, December 4th from 9 a.m. to 12 p.m. Interest was low in SVdP having a table but Pauline may decide to do something to highlight our organization.
- The next Board meeting will be December 7th at 10 a.m. in Madonna Hall.
- The Committee Reports for November will be given at the Conference meeting on Monday December 6th.

2. Credit Card Charges

- If you use a credit card, for any charges, you must enter all the pertinent information on the credit card log in the back office. This will help eliminate the hours that Gini spends trying to match the charges on the statement back to the friends who were assisted.
- When you log the information remember to include the fund you are using to cover the credit card charge.
- Put all the information in the friends file along with the last four digits of the credit card number and the name on the credit card.
- When writing checks annotate on the check stub, SC Utility, SC Rent, etc.
- Bottom line, you can't put too much information on the logs in the back office, on the check stubs, or in the friends file. Annotate everything. Don't hurry. Stop and consider the hours added to Gini's volunteer position when pertinent information is not annotated.
- Also remember, we only pay for one night in a hotel. If more nights are needed, you must submit a special case.
- No matter what fund you use \$150 is the max you can provide without submitting a special case. Do Not Go Over the \$150 limit even a little bit. The only exception is if you are combining money from a SVdP fund with the Fernandez Fund. To use the Fernandez Fund there must be children in the household.

3. Home Visits: None

4. Special cases: Amount available \$3,000

5. Vincentian Reports on difficult or touching cases:

- Ann L.: A friend owed \$1,500 in rent at Carmelita Apartments. The manager at Carmelita said as long as we were trying to assist the friend they would stop charging the daily late fees. They were also willing to work with the friend to prevent eviction. A special case was approved and the friend was able to remain in the apartment.
- **Rental Assistance: Rethink Late Fee Charges.** If a working friend needs rent assistance, ask when they will be paid next. Even if late fees are going to accrue, see if they can cover the rent when they get paid. Call the apartments manager and get the total amount of late fees that will accrue. Ask the manager if they will stop adding late fees if we are working with the friend. Once you know the amount needed, determine if it is feasible for the friend to cover the rent, when they get paid, and SVdP to cover the late fees that accrue. If so, submit a special case with a clear write up. This may lower the amount of assistance SVdP needs to provide.

6. **Conference Members Sick or in Distress** / Prayers for others: emailed separately

7. **Vincentian Schedule:**

- Al sends out the weekly sign up schedule via email. Over the last several months sign ups have gone down leaving the conference short handed and Vincentians having to pull more than one shift per week. We need to remember that an important and required part of our Vocation is meeting and assisting our friends at the conference. Please sign up for shifts in the coming weeks and months. Your assistance in the conference is needed, especially in the care and concern we provide our friends.

8. **For the good of the order:**

- Attending meetings is part of our Vincentian Vocation. Please try to attend the weekly meetings. If you don't like to drive, after dark, see if you can carpool with another Vincentian.
- No meeting on November 22nd. The next meeting will be November 29th.
- If you know of a Vincentian who is sick, **for privacy reasons**, get their permission prior to adding them to the prayer list or sending an email asking the group to pray for them.
- Salvation Army and VICAP are working together to deliver Thanksgiving Dinners to the homebound. The homebound must sign up prior to Thanksgiving.
- When putting together toiletry bags, please put several rolls of the blue toilet paper, that was donated to SVdP, in each bag. They are extremely small rolls.
- The toilet paper SVdP purchases is in the food bank.
- When assisting friends you can still call St. Andrews to ask if they can provide any assistance.
- Pauline had an email from Maury at the diocese. Safeway upper management is giving \$5,000 and \$10,000 donations to volunteer organizations and SVdP Societies. If you get an email from Safeway, pertaining to this program, it is not a scam.
- Blanca is taking off November 23rd and November 24th.
- The conference is open November 22nd and 23rd 1-3 p.m. and the 24th 12-4 p.m.
- Our friend ****Tyler**** Nahoopi is wanted by the police. He was last at the conference on 11/3. If he comes to the conference, be cautious and quietly notify Blanca to call the police.

9. Closing Prayer: Fr. Greg () Pauline () Other ()

- Please pray for Jerry's neighbor John who is struggling with recovery from partial foot amputation.
- Please pray for Tyler who is battling cancer.

10. **Adjourned:** 5:50 p.m.

11. Recorder: Mary (Secretary) () Other - ()